

Making Claims with Supplemental Insurance

Time Insurance – Hospital Confinement Sickness Indemnity Insurance

Hospitalization (Initial and Daily)

Please note: When submitting claims for hospitalization with Time it is necessary to obtain a **UB-92** form, which is the form hospitals use to bill insurance. (The hospital will not bill Time, but you will use this form as evidence of your claim.) You can obtain this form from your hospital's billing department.

It is also required to obtain an **EOB**, or Explanation of Benefits, which describes the specific procedures performed. This form is provided by your major medical plan, and can typically be obtained by logging into your major medical's website.

- PAGE 1:
 - Under “Filing Claim For,” before Section 2, check “Pregnancy”
 - Section 2: You do not need to complete this section if you submit a UB-92 with your claim.
 - Complete the page and sign and date at the bottom.

Physician's Office Visits

Please note: When submitting claims for office visits with Time it is necessary to obtain a **HCFA 1500**, which is a form your physician's office uses to bill insurance. (The physician's office will not bill Time, but you will submit this form as evidence of your claim.)

Maternity-related office visits are subject to the policy's 10 month maternity waiting period.

- PAGE 1:
 - At the top of the form specify that this is an office visit claim as this form is the same as the hospitalization claim form.
 - Under “Filing Claim For,” before Section 2, check “Pregnancy”
 - Section 2: You do not need to complete this section if you submit a HCFA 1500 with your claim.
 - Complete the page and sign and date at the bottom.